

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources (PRCRC)
Date of Meeting: Monday, January 8, 2001
Place of Meeting: Community Center Auditorium

I. Roll The meeting was called to order by the Vice Chair at 7:08 p.m.

Commissioner's Gill, Halicki, Lind, McGuire, Munzel, Tuason and Krommenhock were present.

Commissioners absent: None

City Council Liaison absent: Council Member Patricia Dixon

City Staff Present: Carol Randisi, Senior Supervisor; Patrick Whitnell, City Attorney.

II. Pledge The Vice Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes of the December 4, 2000 meeting as submitted.
M/S: Munzel, Krommenhock
Ayes: (7) Gill, Halicki, Lind, McGuire, Munzel, Tuason and Krommenhock.

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

Larry Voellger with Milpitas Alliance for the Arts stated that he was aware that there is \$15,000 in funding for art work for Augustine Park. He stated that three organizations, including the Milpitas Alliance for the Arts, are putting in \$5,000 each towards this work of art. He asked when Augustine Park will be complete in order to coordinate getting the art in the finished park.

Carol Randisi responded that the schedule is to complete design in the late Spring with the construction taking place this Summer.

V. Announcements/Correspondence

Carol stated that Johnny Payne had tendered his resignation.

Item #2, the Brown Act, was moved to be the first item for review by the commission.

Commissioner Munzel requested that copies be distributed to each commissioner of the Milpitas history book, "The Century of Little Cornfields" by Patricia Loomis.

VI. Agenda MOTION to approve the January 8, 2001 agenda as submitted.
M/S: Munzel/Krommenhock
All Ayes

VII. New Business

1. Brown Act Review

Patrick Whitnell, City Attorney, reviewed the Brown Act with the commissioners and answered questions. Patrick stated that the purpose of the Brown Act is to provide guidelines for conducting public business in a public manner. He also talked about the meeting noticing procedures and agenda posting. One major point is that the commissioners are not supposed to discuss matters outside of the noticed meeting and they are not allowed to obtain collective concurrence prior to meetings (in other words agreeing on how to vote on an item outside of a meeting.)

The commissioners received a user's guide to the Ralph M. Brown Act.

2. Elect Chairperson and Vice-Chairperson

Bob McGuire was nominated as the Chairperson.

M/S: Tuason/Krommenhock
All Ayes

Steve Munzel was nominated as the Vice-Chairperson.

M/S: Gill/Krommenhock
All Ayes

3. Park CIP Update

Carol provided a brief update on park fund projects that are currently in progress which included Alviso Adobe, Augustine Park, Hall Park walkway and playground equipment retrofit.

The commission requested that the revision to playground standards be on the agenda for the workshop, as well as the State inspection that had been recently conducted.

4. New CIP Projects

Carol reviewed new CIP projects identified in the Streetscape Master Plan including gateway features, streetscape amenities, and median landscape renovation.

5. PRCRC Workshop

The workshop is scheduled for February 10, 2001, from 9:00 a.m. to 1:00 p.m. at the Higuera Adobe. The meeting includes a bus tour of parks and lunch. Carol will provide a brief review of playground standards and the State inspection results before the tour. Other items on the agenda include identifying liaisons for commissions and reviewing the commission by-laws. Carol will also provide information on the O'Toole Elm trees.

IV. Other Business

- 1. Staff Reports/Program Reports** – None
- 2. Subcommittee Reports** – None
- 3. Liaison Reports**
 - 3.1 City Council** – None

- 3.2 Community Advisory Commission – None**
- 3.3 Senior Advisory Commission – None**
- 3.4 Planning Commission – None**
- 3.5 Youth Advisory Commission - None**
- 3.6 Milpitas Historical Society – None**

X. Future Agenda Items

XI. Adjournment

Adjournment at 8:30 p.m. to the next regularly scheduled meeting on February 5, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources (PRCRC)
Date of Meeting: Monday, February 5, 2001
Place of Meeting: Community Center, Rooms 7 & 8

I. Roll

The meeting was called to order by the Vice Chair at 7:08 p.m.

Commissioner's Gill, Halicki, Munzel, and Krommenhock were present.

Commissioners absent: McGuire, McElroy, and Tuason

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Senior Supervisor; Bonnie Greiner, Recreation Supervisor; Kathleen Yurchak, Recreation Supervisor.

II. Pledge

The Vice Chair led the Commission in the Pledge of Allegiance.

III. Minutes

Moved the approval of the minutes for January 8, 2001, to the meeting in March because a quorum was not present.

IV. Citizen's Forum

Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

Milpitas resident Fernando Gutierrez stated his concern about unleashed dogs running loose at Ben Rodgers Park and Hillcrest Park. He said that he has a small dog that he regularly walks in that area and that he is regularly charged by 3 larger dogs (some are golden retrievers) and he then has to pick up his dog. He said that he has spoken to dog owners and the Police Dept. about the issue, but there are still problems with unleashed dogs. He asked if the Police Dept. could show up at 5:00 at the parks to give tickets to help stop the problem. He also said that a dog park is needed in the city and this would help alleviate the problem.

Council Member Trish Dixon stated that there is a proposal to create a dog park at Ed Levin County Park and that the City is looking at working out an agreement with the County. She stated that she would bring up this issue at the Council meeting on February 6, 2001, under announcements. She will make a request to the City Manager and the Police Dept. to respond to the issue and look at how many calls have been received and will request follow-up with Mr. Gutierrez.

V. Announcements/Correspondence

Carol stated that Johnny Payne had tendered his resignation.

Item #2, the Brown Act, was moved to be the first item for review by the commission.

Commissioner Munzel requested that copies be distributed to each commissioner of the Milpitas history book, "The Century of Little Cornfields" by Patricia Loomis.

VI. Agenda

MOTION to approve the January 8, 2001 agenda as submitted.
M/S: Munzel/Krommenhock
All Ayes

VII. New Business

1. Brown Act Review

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The commissioners received a user's guide to the Ralph M. Brown Act.

2. Elect Chairperson and Vice-Chairperson

Bob McGuire was nominated as the Chairperson.

M/S: Tuason/Krommenhock
All Ayes

Steve Munzel was nominated as the Vice-Chairperson.

M/S: Gill/Krommenhock
All Ayes

3. Park CIP Update

Carol provided a brief update on park fund projects that are currently in progress which included Alviso Adobe, Augustine Park, Hall Park walkway and playground equipment retrofit.

The commission requested that the revision to playground standards be on the agenda for the workshop, as well as the State inspection that had been recently conducted.

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identifying liaisons for commissions and reviewing the commission by-laws. Carol will also provide information on the O'Toole Elm trees.

IV. Other Business

- 1. Staff Reports/Program Reports – None**
- 2. Subcommittee Reports – None**
- 3. Liaison Reports**
 - 3.1 City Council – None**
 - 3.2 Community Advisory Commission – None**
 - 3.3 Senior Advisory Commission – None**
 - 3.4 Planning Commission – None**
 - 3.5 Youth Advisory Commission - None**
 - 3.6 Milpitas Historical Society – None**

X. Future Agenda Items

XI. Adjournment

Adjournment at 8:30 p.m. to the next regularly scheduled meeting on February 5, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, March 5, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:05 p.m.

Commissioner's Gill, Halicki, McGuire, Munzel, Krommenhock and Tuason were present.

Commissioners absent: McElroy

City Staff Present: Council Member Patricia Dixon; Don Bachman, Community Services Director; Dennis Cuciz, Sr. Maintenance Supervisor; Mike McNeely, City Engineer; Darryl Wong, Principal Civil Engineer; Bonnie Greiner, Recreation Supervisor; Kathleen Yurchak, Recreation Supervisor; Toby Librande, Childcare Coordinator.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for January 8, 2001.

MS: Munzel/Tuason

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

There were no announcements.

VI. Agenda MOTION to approve the March 5, 2001 agenda with the addition of one topic to be agendized as item 1.

M/S: Krommenhock/Munzel

All Ayes

VII. New Business

1. Church Requesting Use of Sinnott Park for Easter Egg Hunt

First Presbyterian Church requested the use of Sinnott Park for their annual Easter Egg Hunt on April 14, 2001. As detailed in resolution 6130, any group requesting the use of a City Facility for a special event with attendance in excess of 250 participants, must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the application proposal providing details of the event is enclosed in the agenda packet for review.

MOTION to approve the applicant's request for use of Sinnott Park on April 14, 2001 for their Annual Easter Egg Hunt.

M/S: McGuire/Tuason
All Ayes

2. Youth Sports Grant Assistance Fund Request

On June 20, 2000 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2000-2001 budget year. Included in the Commission packet for review and consideration are two individual Youth Sports Assistance applications

Two individual Youth Sports Assistance Fund Applications were received from Martin McKeefery and Alexander Bentley requesting \$500.00 each to offset the cost of traveling to the Inline Speed Skating US Cup in Las Vegas, NV, March 9-12, 2001.

This application falls within the guidelines, under the section, "Funding consideration will be given." Page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond normal spectrum of league play, hence causing additional expenses."

MOTION to award the applicants their year maximum requested amount of \$500.00 each leaving a balance of \$6,360.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Fund Requests.

M/S: Munzel/Tuason
All Ayes

3. Childcare Grant Fund Request

The purpose of the Family Childcare Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. Family childcare provider offers childcare services in his/her home. The family childcare business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$3500.00 for the Childcare Assistance Fund for FY 2000-2001. The City of Milpitas Individual Family Childcare Assistance Fund Policies and Procedures states the maximum amount for any Family Childcare Fund grant is \$250.00. Any application, which exceeds this annual limit amount, must show justification of extraordinary need and be highly meritorious.

One application for funding assistance was received from the family childcare provider Ms. Pearl Thiell. Ms. Thiell is requesting \$295.00 to purchase curriculum supplies and tools to enhance her ability to educate the children in her care. Specifically, Ms. Thiell is requesting \$215.00 for a phonics program, and \$80.00 for a video series to teach listening, sharing & giving, and you are special.

MOTION to approve a \$250.00 grant from the Childcare Assistance Fund to Ms. Pearl Thiell. If approval is granted, \$2,250.00 of the total Childcare Assistance Fund for the FY 2000-2001 will remain available.

M/S: Munzel/Gill
All Ayes

4. CIP Program Review

Mike McNeely and Darryl Wong presented a brief review of proposed parks projects for the 2001-2006 CIP program.

Commissioner Munzel stated that the map on page 38 Project #5055 site map needs to be updated regarding the new cul-de-sac and the realigned Piedmont Road. Darryl Wong stated that he would update the site map.

Dennis Cuciz stated that the Alviso Adobe park site is currently closed and staff is working on a joint use agreement to use a portion of the Calvary Assembly of God Church parking lot for visitors to the Adobe. (12 parking stalls)

Commissioner McGuire stated that he hoped the Church would allow use of their property for some parking. He also stated that staff should attempt to receive

funds from the Open Space Authority because this site could qualify under the Hillside.

Commissioner Munzel asked if the City is in receipt of a \$100,000 grant from the Milpitas historical society. Mr. Cuciz said not at this time, however the city shall receive \$54,000 from Santa Clara County historical heritage commission upon completion of the project in June 2001 .

Commissioner Krommenhock asked about the status of Augustine Park. Mr. McNeely stated that it was funded last year and the project will be completed this Summer.

5. Senior Center Restroom Renovation

The Senior Center Restroom Renovation Project is included in the City's 2000-2005 Capital Improvement Project (8134). City staff has been working with Horowitz Architecture to develop plans, specifications, and a color scheme that will be suitable, functional, and accessible to the Senior Center customers. Included in the Commission's packet is a copy of the plans for the restrooms. Due to the historical aspects of the building, the City's Building Department has reviewed the plans and specifications. Staff has requested Horowitz Architecture to make minor changes to be included in the final plans and specifications to be submitted to the City Council on March 20, 2001.

At the February 20, 2001, Senior Advisory Commission, the Commission approved the tile colors (Gloss Cobalt Blue/Crystalline Cobalt), counter top (Peppered White, women's/Peppered White/White Bowl, Men's), and floor covering (Selbalux/ Epoxy Resin with blue tones) (Alternate #3) to be used for the restroom renovations.

Commissioner Munzel asked about the historical integrity being maintained when the fixtures are replaced. Kathy Yurchak stated the fixture is broken and will now be ADA compliant and look appropriate given the design of the building.

Commissioner McGuire asked about a fountain being purchased that has a historical look. Don Bachman stated that he will provide this direction to the Architect.

6. Review By-Laws

The commission's reviewed the by-laws and had discussions regarding the number of commission members, the possibility of alternates and the number for a quorum. They made three recommendations to the City Council.

MOTION to recommend to City Council to have 9 members without alternates.

M/S: Munzel/Gill

Ayes: (3) Munzel, Gill, Tuason

Nayes: (3) McGuire, Halicki, Krommenhock

MOTION to recommend to City Council to have 7 members and 2 alternates.

M/S: McGuire/Krommenhock

Ayes: (3) McGuire, Halicki, Krommenhock

Nayes: (3) Munzel, Gill, Tuason

MOTION to recommend to City Council to change the by-laws to state that the number for a quorum would be a majority of seated members.

M/S: Munzel/Gill

Ayes: Munzel, Gill, Tuason, McGuire, Halicki, Krommenhock

IV. Other Business

- 1. Staff Reports/Program Reports – None**
- 2. Subcommittee Reports – None**
- 3. Liaison Reports**
 - 3.1 City Council – None**
 - 3.2 Community Advisory Commission – None**
 - 3.3 Senior Advisory Commission – None**
 - 3.4 Planning Commission – None**
 - 3.5 Youth Advisory Commission - None**
 - 3.6 Milpitas Historical Society – None**

X. Future Agenda Items

XI. Adjournment

Adjournment at 8:45 p.m. to the next regularly scheduled meeting on April 2, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, April 2, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:05 p.m.

Commissioner's Gill, Halicki, McGuire, Munzel, Krommenhock and Tuason were present.

Commissioners absent: McElroy

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Bonnie Greiner, Recreation Supervisor.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for March 5, 2001.

MS: Munzel/Tuason

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Commissioners McGuire and Krommenhock attended the Parks & Recreation conference in Sacramento. A Community Services award was presented to Linda Rabe from the California Association Parks & Recreation Commissioners' and Board Members' Council. An award was also presented to Linda Rabe by the Mayor of Milpitas for 18 years service on the PRCRC.

Commissioner Krommenhock gave out a website address for the CAPRCBM which is: caprcbm.org. She also talked about an idea she has for the commission to work through the school system to have school children understand recreation opportunities and make it a fun activity for them.

Carol Randisi announced that Arbor Day will be celebrated on April 21st. A ceremonial tree will be planted along with a neighborhood tree planting event. Councilmember Dixon had a concern about irrigation in the area and Carol stated that the plan is to initiate a stewardship with residents to take care of the trees.

Carol Randisi announced that Marielle Ogle would be the PRCRC liaison from the Cultural Arts Commission.

Commissioner Tuason announced that the Filipino community would celebrate Independence Day on June 1st.

VI. Agenda

MOTION to approve the April 2, 2001 agenda.

M/S: Krommenhock/Munzel

All Ayes

VII. New Business

1. Youth Sports Grant Assistance Fund Request

On June 20, 2000 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2000-2001 budget year. Included in the Commission packet for review and consideration is one individual Youth Sports Assistance application.

One individual Youth Sports Assistance Fund Application was received from Matthew Brant requesting \$270.00 to offset the cost of traveling to Grants Pass, Oregon, to compete in the AAU Regional Karate Championships, April 28, 2001.

This application falls within the guidelines, under the section, "Funding consideration will be given." Page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond normal spectrum of league play, hence causing additional expenses."

MOTION MOTION to award the applicant his requested amount of \$270.00 leaving a balance of \$6,090.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Fund Requests.

M/S: Munzel/Tuason

All Ayes

2. Dedication Plaques – Bonnie Greiner

Staff presented a sample of dedication plaques, which will be placed at the newly renovated Sports Center and new Teen Center for the commission's review and approval.

Bonnie Greiner stated that the renovation of the Sports Center and the opening of the Teen Center are expected in June. The commissioners will be receiving invitations to the events.

MOTION to recommend samples 2 and 3 to the City Council.

M/S: Halicki/Krommenhock
All Ayes

3. Review of draft Berryessa Creek Trail & Coyote Creek Trail Feasibility Study

Jana Sokale from Sokale Environmental Planning gave a background on the feasibility study and answered questions. She reviewed the trail alignment and stated that unlike the Coyote Creek, a Berryessa creekside trail would not be built at this time because of the SCVWD and Army Corp of Engineers flood control project. She further stated that there are opportunities for cost-sharing in the development of pedestrian bridges along the trail alignment.

Carol Randisi stated that they are moving ahead with the development of the Coyote Creek trail. CEQA has been completed for the Coyote portion. In 1996 a Trail Master Plan was completed that identified Coyote and Berryessa as the two major reaches for the City.

Commissioner McGuire asked about the anticipated bike use on the trail.

Jana Sokale stated that there would be a paved surface, however no motorized vehicles or equestrians will be allowed.

MOTION to recommend approval to City Council for items 1, 2, 3 and 5 of the draft Berryessa Creek Trail & Coyote Creek Trail Feasibility Study.

M/S: Krommenhock/Gill
All Ayes

MOTION to recommend acceptance to City Council of the concept for chapter 4 of the draft Berryessa Creek Trail & Coyote Creek Trail Feasibility Study.

M/S: Krommenhock/Gill
All Ayes

4. Develop Workplan

The commission would like to develop an annual work plan. They stated that this item would be better suited to a separate meeting dedicated solely to the development of the plan. They determined that they would schedule a date for the workshop at the next meeting in May and that a weeknight would probably work best in terms of attendance. Commissioners will check their calendars and agree on a date for the workshop at the May meeting.

IV. Other Business

- 1. Staff Reports/Program Reports** – Carol Randisi handed out information regarding a feasible area at Ed Levin Park for a dog park. Staff is continuing negotiations on the details of the plan.
- 2. Subcommittee Reports** – None
- 3. Liaison Reports**
 - 3.1 City Council** – Councilmember Dixon stated that the City Hall project is moving forward and the parts for the rotunda are now up. There will be a topping off ceremony in April. The subcommittee is meeting once a week, the project is under budget and the furniture has just been ordered. Council recently gave approval for a new library at its current site.
 - 3.2 Community Advisory Commission** – None
 - 3.3 Senior Advisory Commission** – None
 - 3.4 Planning Commission** – Commissioner Tuason stated that the Planning Commission continued review of a new hotel proposed off of Alder.
 - 3.5 Youth Advisory Commission** - None
 - 3.6 Milpitas Historical Society** – None
 - 3.7 Cultural Arts Commission** – Commissioner Krommenhock stated that the Commission accepted phantom art for a showing at a city facility by local artists. Also, artwork was approved for the clocktower at the light rail station.

X. Future Agenda Items

Commissioner McGuire requested to put “renaming of parks” on the May agenda after giving a brief background about the issue.

Commissioner Munzel requested to agendize the issue regarding a community garden subcommittee for May.

Commissioner Halicki asked for an update on Augustine Park in May.

XI. Adjournment

Adjournment at 8:55 p.m. to the next regularly scheduled meeting on May 7, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, May 7, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:00 p.m.

Commissioner's Halicki, Krommenhock, McGuire, and Munzel were present.

Commissioners absent: Gill, McElroy, and Tuason

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Holly West, Recording Secretary; Dennis Cuciz, Sr. Maintenance Supervisor; Assistant Planner, Annelise Judd.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for April 2, 2001.

MS: Munzel/Halicki

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Carol Randisi announced that the CAPRC offers a Commissioners & Board Members Training Workshop that could be hosted in Milpitas. The Commissioners would like to discuss this at their workshop in June.

Carol Randisi discussed and distributed information about warm weather energy saving tips that she obtained from the CPRS website.

Carol Randisi announced that May is State Parks Month and distributed a handout showing parks events.

VI. Agenda

MOTION to approve the May 7, 2001 agenda.

M/S: Munzel/Halicki

All Ayes

VII. New Business

1. Open Space Authority 20% Funds For Alviso Adobe Site Improvements – Annelise Judd

Assistant Planner, Annelise Judd, presented information on The Santa Clara County's Open Space Authority's 20% Funding Program which was established to assist participating jurisdictions with their open space programs. The primary objective is for acquisition of open space consistent with the Authority's criteria, as well as with the open space policies and goals in the City's General Plan. The 20% funds for the City of Milpitas have now accrued to \$202,429.

In June 1999, the PRCRC recommended to the City Council to bank the accrued 20% funds for future use towards the cost of the Alviso Adobe park site, or until another project is identified in the next application process. The Open Space Authority maintains a Countywide list of recommended open space acquisitions to which the remaining 80% funds are dedicated. For the City of Milpitas, this list includes trail development in the Hillside Planning Area (closing gaps in the Milpitas segments of the Bay Area Ridge Trail) and expansion of the Higuera Adobe Park to include the grounds of the Curtner/Weller Estate. Both items involve acquisition of hillside property-an expense far larger than the City's accrued 20% funds.

Staff recommends that these acquisition items remain on the list for prioritization for the 80% funds, and that the 20% funds be targeted toward the smaller Alviso Adobe site improvement project, where the funds can accomplish a more significant portion of the intended project.

The Alviso Adobe is located south of Calaveras Road, east of Old Piedmont Road. The City's Capital Improvement Program lists as two separate projects the construction of the park site improvements and the renovation of the adobe structure itself. The site improvement project-to which the 20% funds would be directed-involves upgrading the historic farm to reflect the theme of a working ranch and orchard as it would have appeared in the 1920's. It includes a picnic area, lighting, walkways/gathering area and pedestrian bridge, a staff/disabled parking area, apricot orchard and herb garden. Existing outbuildings will be remodeled/restored, to incorporate food catering kitchen, caretaker's quarters, and public restrooms. The site lies adjacent to an existing City trail on Calaveras Road.

Judd stated that no other open space projects have been identified by the City and asked the commissioners for feedback regarding the submittal of the application.

Commissioner McGuire stated that the application should work to submit.

Commissioner Munzel asked about parking issues and a leasing agreement.

Dennis Cuciz stated he is working on negotiations with the church along with the City Attorney and Carol Randisi. The City Attorney is putting together a joint use agreement and possibly a lease agreement.

MOTION to recommend to the City Council to direct staff to apply for the Santa Clara County Open Space Authority 20% funds, to be applied towards the cost of the Alviso Adobe site improvements project.

M/S: Halicki/Munzel
All Ayes

2. CIP Update – Carol Randisi

Carol Randisi provided a status report on the Dog Park, Augustine Park and the Community Garden.

Augustine Park

Commissioner Halicki expressed her concerns about Augustine Park regarding 3 follow-up meetings that have been cancelled. It is her understanding that the cancellations have been due to issues with the Architect.

Councilmember Dixon stated that a quicker response is needed from the Architect and requested follow-up from staff.

Community Garden

Carol Randisi stated that Maintenance Supervisor, Craig Wisneski, had approached the Pines Homeowners Association about locating the Community Garden in another open area. There are issues with PG&E so this particular site cannot be used.

Dog Park

Carol Randisi stated that the County is looking at putting a Dog Park at Ed Levin Park.

Commissioner Munzel asked if there would be separate areas for small and large dogs.

Councilmember Dixon stated that there would not be separate areas due to cost and other issues, however both small and large dogs are combined in dog parks in Sunnyvale and Mountain and she is not aware of any problems.

3. Renaming of Parks – Carol Randisi

Carol Randisi stated that at the request of the commission, there is a need to review and determine the process for renaming parks.

Commissioner McGuire stated that he spoke with Bob Cracolici and he is still requesting to give Main Street the Cracolici name.

Commissioner Munzel suggested renaming only a portion of Main Street at the end near Weller.

Councilmember Dixon stated that she believed there was an issue why that could not happen. She suggested looking at other developments included in the mid-town proposal.

Commissioner Munzel stated that there needs to be a collaborative process for renaming parks.

Commissioner Krommenhock stated that the parks that should be renamed would be those such as Starlight, Pinewood and Hillcrest.

Commissioner Munzel asked about the cost of \$96,000 to make the bust of Cracolici.

Carol Randisi stated that this cost is line with the expenses associated with making a statue.

Commissioner Munzel stated that perhaps local businesses could help with the cost.

Commissioner Krommenhock stated that the City of Dublin has an arrangement where artists loan art to the city for specified periods of time. In terms of renaming parks, she stated that she does not want to see parks renamed that have already been named after someone.

The commissioners requested to have further discussions about this item at their workshop in June.

4. Community Garden – Carol Randisi

Carol Randisi stated that at the request of the commission, this item has been agendized for discussion.

Commissioner Munzel stated that he would like to see another subcommittee formed to deal with the issues at the garden. He visited the garden recently and noted that the boundaries have been shifted and walkways were now part of gardens. He observed that the mood of the garden is now “might makes right” as

opposed to teamwork and fair distribution of garden areas. He was told that dogs were guarding parts of the garden.

Carol Randisi stated that the garden began in 1990. After it began a drought struck and there have also been administrative problems with the garden. Recreation treats it as a program, but there is not a coordinator dealing with it, and Maintenance oversees and inspects the garden.

Commissioner McGuire stated that one family may have several plots because they have applied for adjacent plots with various names. The original idea was to have 1 plot per family and this problem needs to be rectified.

Commissioner Krommenhock suggested raising fees to pay a coordinator to oversee the program.

Commissioner McGuire said an option would be to close down the garden and start over.

Commissioner Munzel suggested that at the end of 12 months, a plot could be loaned to another person. He noticed that some people are planting perennials and are probably selling those for profit. The original idea was to have the garden available for the community to provide for itself, such as elderly persons growing their own vegetables.

Commission Krommenhock suggested a span of 2 or 3 years for a plot.

Carol Randisi stated that currently there is an annual registration period.

The commissioners requested to have further discussions about this item at their workshop in June.

5. Develop Workplan – Carol Randisi

The date of Saturday, June 20th was selected for the workshop to develop an annual work plan. The workshop will be held from 9:00 am – 1:00 p.m. and will be begin at the Community Garden and continue at the Adobe.

IV. Other Business

1. Staff Reports/Program Reports – Carol Randisi stated that San Jose will be a host City for the Winter Olympics and they are asking for nominations for inspiring people to carry the torch.

2. Subcommittee Reports – None

3. Liaison Reports

3.1 City Council – Councilmember Dixon stated that there will be a dedication ceremony for the Sports Center and new Teen Center in

June and the commission will be receiving these announcements. She also noted that the new Assistant City Manager, Blair King, had begun work today.

3.2 Community Advisory Commission – None

3.3 Senior Advisory Commission – None

3.4 Planning Commission – None

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society – None

3.7 Cultural Arts Commission – Councilmember Dixon stated that cultural grants were approved to go to council.

X. Future Agenda Items

Commissioner McGuire asked for an update on Augustine Park in June.

XI. Adjournment

Adjournment at 8:32 p.m. to the next regularly scheduled meeting on June 4, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, June 4, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:00 p.m.

Commissioner's Gill, Halicki, Krommenhock, McGuire, Munzel, and Tuason were present.

City Staff Present: Council Member Patricia Dixon; Blair King, Assistant City Manager; Carol Randisi, Sr. Maintenance Supervisor; Holly West, Recording Secretary; Bonnie Greiner, Recreation Supervisor; Toby Librande, Childcare Coordinator.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for May 7, 2001.

MS: Munzel/Krommenhock

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Holly West announced that the PRCRC Workshop scheduled for June 30th, would take place at the Community Center beginning at 9:00 am. The Commission determined that they would have a Community Gardens briefing before visiting the Community Gardens site. They requested information on the current situation at the Garden, including the roster of who has plots, etc. Carol Randisi will present a briefing on the issues at the Garden before visiting the site.

Carol Randisi introduced the new Assistant City Manager, Blair King, to the Commission.

Commissioner McGuire stated that he was very pleased at the success of the Memorial Day celebration and the Sports Center renovation. He also noted how that the new planting in the medians looks great.

Bonnie Greiner stated that the ribbon cutting and plaque-unveiling event at the Sports Center would take place on June 7th and the center would be open to the public on June 9th. She also noted that the “Fishing in the City” event was a huge success with 152 participants.

VI. Agenda

MOTION to approve the June 4, 2001 agenda.

M/S: Munzel/Krommenhock

All Ayes

VII. New Business

1. Youth Sports Assistance Fund Request

On June 20, 2000 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2000-2001 budget year ending June 30, 2001.

The Youth Groups, which have historically applied for and received funds, have included PAL Football, PAL Soccer, Little League North and South have not applied for funding this year, leaving a balance of \$6,090.00 in the 2000-2001 Youth Sports Assistance Fund.

At the PRCRC April 2, 2001 meeting, one Individual Youth Sports Assistance Fund Application was received from Matthew Brant requesting \$270.00 in grant monies to be used to offset the cost of traveling to Grants Pass, Oregon to compete in the AAU Regional Karate Championships, April 28, 2001. This grant was approved and monies were awarded to Matthew for his year maximum of \$500.00.

On May 4, 2001, staff received a letter from Michelle Brant informing them that Mathew placed First in his division in Oregon and is now eligible to go to New Orleans to compete in the AAU National Karate Championships, where additional expenses will be occurred. Therefore, Matthew Brant is requesting a grant of \$859.00. Staff recommended funding this amount due to the fact that no other grants will be accepted this year, thereby leaving a balance of unencumbered funds of \$5,590.00.

This application falls within the guidelines, under the section, “Funding consideration will be given”, page 3, item #4 states; “As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses.”

MOTION to waive the \$500 maximum grant request for this one case.

M/S: Munzel/Gill
All Ayes

MOTION to award the applicant his requested amount of \$859.00 leaving a balance of unencumbered funds of \$5,590.00 in the Youth Sports Assistance Fund.

M/S: Munzel/Tuason
All Ayes

2. Family Child Care Grant Support Program

The purpose of the Family ChildCare Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family childcare provider offers childcare services in his/her home. The family childcare business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$3500.00 for the Child Care Assistance Fund for FY 2000-2001. The City of Milpitas Individual Family ChildCare Assistance Fund Policies and Procedures states the maximum amount for any Family ChildCare Fund grant is \$250.00. Any application, which exceeds this annual limit amount, must show justification of extraordinary need and be highly meritorious.

Two applications for funding assistance were received from the family childcare providers Ms. Bernadette Baria and Ms. Samiha (Suzie) Samawi. Ms. Baria is requesting \$250.00 to enhance the cleanliness, health and safety of her family child care home environment. Ms. Samawi is requesting \$500.00 to expand her play yard and to improve her playground.

MOTION to waive the \$250 maximum grant request for Ms. Samawi.

M/S: Munzel/Tuason
Ayes: Halicki, Krommenhock, McGuire, Munzel, and Tuason
Nays: Gill

MOTION to approve a \$500.00 grant from the Childcare Assistance Fund to Ms. Samawi.

M/S: Munzel/Krommenhock

Ayes: Halicki, Krommenhock, McGuire, Munzel, and Tuason
Nayes: Gill

MOTION to approve a \$250.00 grant from the Childcare Assistance Fund to Ms. Baria.

M/S: Tuason/Gill
All Ayes

3. Augustine Park Update

Craig Wisneski showed the commission the design pictures for the park and stated that the playground design is complete. They will lower the mound in the park and put a concrete walkway through the playground. The playground area will have a separate portion for toddlers. He also gave an overview of the planned playground and equipment and stated that the sand will be removed and replaced with fibar, which has more cushion. They will go to bid on the project on June 6th and expect to complete it by Nov. 1st.

Carol Randisi stated that the choice of playground equipment was made through a joint effort with the subcommittee.

Commissioner Krommenhock asked if the Art In The Park Project was included in the plans.

Mr. Wisneski stated that it is not, but they do have a place for the art.

IV. Other Business

1. Staff Reports/Program Reports – Carol Randisi stated she spoke with a representative from the CAPRCBM about conducting an all day training workshop for the Commission on either Sept. 15th or 29th. The Commission determined that Sept. 29th might be the best date. She also stated that staff would present information on the configuration of the creek system at the July meeting.

2. Subcommittee Reports – None

3. Liaison Reports

3.1 City Council – Councilmember Dixon stated that Steve McElroy had resigned from the Commission. She stated that the new Superintendent of the School District, Dr. Foxworth, would be attending the Sports Center ribbon cutting event. She also stated that the budget process went smoothly and the City is fiscally sound. The City continues to be conservative while at the same time, continuing with projects.

3.2 Community Advisory Commission – None

3.3 Senior Advisory Commission – None

3.4 Planning Commission – Councilmember Dixon stated that they will soon be reviewing the final draft of the EIR for the Renaissance Hotel.

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society – Commissioner Munzel invited the Commission to attend the next meeting.

3.7 Cultural Arts Commission – Commissioner Krommenhock stated that the Milpitas Alliance for the Arts is participating in the Relay for Life walk on June 22nd.

X. Future Agenda Items

The Commission asked for a presentation on the city's creek system at the next meeting.

XI. Adjournment

Adjournment at 8:00 p.m. to the next regularly scheduled meeting on July 2, 2001, at 7:00 PM.

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION
WORKSHOP**

Minutes: Parks, Recreation and Cultural Resources Commission (PRCRC)
Workshop
Date of Meeting: Saturday, June 30, 2001
Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The workshop was called to order by the Chair at 9:00 am.

Commissioner's Gill, Ku, Krommenhock, Mackenzie, McGuire,
Mohsin, Munzel, and Tuason were present.

City Staff Present: Carol Randisi, Sr. Maintenance Supervisor;
Holly West, Recording Secretary.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Citizen's Forum

Members of the audience are invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no audience members.

IV. New Business

The purpose of this workshop is to discuss and review the Community Garden issues. Carol Randisi presented a list of the rules and regulations for the Community Garden, as well as a list of the plot holders. The Community Garden is one acre in size. There are 50 plots, with the majority of plots being 25 X 30. The garden operates like a recreation program in which you register and pay a fee. Public Works Maintenance staff does bi-weekly or bi-monthly inspections where they compare existing conditions against the rules and regulations. Inspection reports are then sent to Recreation and if there is a violation then Recreation sends out a notice to the plot holder. Trellises are allowed in the garden, however fences are not allowed. There were some vandalism problems and that is why a fence and combination lock were installed.

The Commission went on a tour the Community Garden with Carol Randisi from 9:45 until 11:15 and looked at all of the plots, and noted some violations and issues.

Commissioner Munzel stated that there should only be one plot per home address and he asked about the rules for non-residents.

Commissioner Mackenzie stated that he knows of one address that has two plots, however he believes this works well in certain instances. For example, this address is shared by two senior citizens who are not in the same family.

Carol Randisi stated that rule #2 addresses the issues regarding non-residents, as well as seniors. Basically, the only difference is in fees paid.

Commissioner Krommenhock stated that she saw that some plot holders were encroaching onto the pathways. She believes it would be beneficial to reinstate a Community Garden Committee to oversee the garden.

Commissioner Ku suggested having a lottery process for obtaining a plot.

Commissioner McGuire stated that there should not necessarily be a one-year turnover of plots because of the energy put into a plot over the course of a year.

Commissioner Gill suggested setting a plot holder limit from 2 to 3 years.

Commissioner Munzel stated that he noticed there were certain parts of the garden that had more gravel and clay. He stated that he would like to give plot holders an opportunity to rotate to make the process more fair.

Commissioner McGuire asked about other places for a community Garden.

Commissioner Krommenhock asked about the potential to locate a garden in the Pines.

Carol Randisi stated that staff is working with the Pines Homeowners Association to see if there is a location somewhere else in the area for a garden.

Carol Randisi suggested closing the garden for routine maintenance and taking a month or two to till the soil then resume registration.

Commissioner Krommenhock noted that it appeared that only three plots out of the 50 plots were in total compliance with the rules and regulations.

Commissioner Munzel noted that there were several permanent trellises.

Carol Randisi suggested having a pathway around the perimeter of the garden. She also suggested developing a Community Garden program.

Commissioner McGuire asked staff to determine the staff person who will oversee the Community Garden.

The Commission reviewed the rules and regulations to determine which needed edits, needed to be written or were okay as is. They determined that the following rules appeared to be okay as written: numbers 3, 5, 6, 8, 13, 19, and 22. All of the other rules need edits or need to be rewritten. Some notes include the following:

- Number 1 needs to have a specific definition for the Coordinator.
- Number 7 – take out the word new.
- Number 9 – edit so that it is clear there should not be permanent irrigation structures or permanent structures of any kind.
- Number 10 – need to redefine.
- Number 12 – needs to have a specific definition for trellises.
- Number 14 – change household to family. The purpose being that there should be only one plot per family.
- Number 15 – add something about permanent plants to be more specific as there should not be any permanent plants.
- Number 17 – will need to be rewritten.

The Commission also made the following suggestions for the rules and regulations:

- Commissioner Mackenzie: Whoever rents a plot should be the one who works on that plot on a regular basis.
- Commissioner Gill: Plots should not necessarily go the same person each year.
- Commissioner Tuason: Make sure there are opportunities for new people to obtain plots.
- Commissioner Krommenhock: The longest plot owner should be the first to have to give up their plot.
- Commissioner Munzel: Expand the garden if possible.
- Commissioner Tuason: Plot holders can request the same plot each year, however this would not be a guarantee.
- Commissioner Munzel: There could be a two-tier program where there is a lottery to obtain a plot and if chosen, they can request the same plot they were already using.
- Commissioner Mohsin: Add a definition section to specifically define and explain various terms in the rules.

The commission agreed that a public hearing should be held to obtain feedback on the rules and regulations. A discussion of the rules and regulations will be added to the agenda for the PRCRC meeting on August 6, 2001. All of the plot holders will receive notification of this meeting along with the minutes from the workshop.

MOTION to close the Community Garden for routine maintenance in which the garden will be rototilled and the plots realigned, as well as creating a pathway around the perimeter. Plot holders will be given 90 days notice to give them time to remove their personal property and harvest their crops.

M/S: Krommenhock/Mackenzie
All Ayes

V. Announcements/Correspondence

Carol Randisi stated that the tentative date for a training workshop for the commission is set for September 29th. The commission agreed that this is the best date and Carol will move forward with scheduling the trainers and a location.

Commissioner Mackenzie announced that the Sunnyhills Association is having a potluck at Jones Hall on July 28th and the commissioners are welcome to attend. He also reminded commissioners that the association continues to having the breakfast meeting on the first Sunday of each month at 7:00 am to discuss a variety of community issues.

VI. Adjournment

The meeting was adjourned at 1:15 p.m.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, July 2, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:00 p.m.

Commissioner's Gill, Halicki, Krommenhock, Ku, MacKenzie, McGuire, Mohsin, Munzel, and Tuason were present.

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Stephan Smith, Sr. Maintenance Supervisor; Holly West, Recording Secretary; and Toby Librande, Childcare Coordinator.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for June 4, 2001.

MS: Krommenhock/Halicki

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Carol Randisi handed out flyers about the Milpitas 4th of July Fireworks Event. She also stated that the Global Village Fair has been rescheduled to occur in May 2002.

VI. Agenda MOTION to approve the July 2, 2001 agenda.

M/S: Krommenhock/Tuason

All Ayes

VII. New Business

1. New Commission Members

The new members (Neil Mackenzie, Henry Ku and Mohsin) were welcomed by the Commission and staff. Also, Commissioner Tuason has been appointed for another 3 years.

2. Family Child Care Grant Support Program

The purpose of the Family ChildCare Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family childcare provider offers childcare services in his/her home. The family childcare business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$3500.00 for the Child Care Assistance Fund for FY 2000-2001. The City of Milpitas Individual Family ChildCare Assistance Fund Policies and Procedures states the maximum amount for any Family ChildCare Fund grant is \$250.00. Any application, which exceeds this annual limit amount, must show justification of extraordinary need and be highly meritorious.

Two applications for funding assistance were received from the family childcare providers Ms. Sherry Clanton, and Ms. Kim Lagman. Each provider is requesting \$250.00 to enhance her family childcare home. Specifically, Ms. Clanton is requesting the funding for either a preschool curriculum program or a sandbox, and Ms. Lagman is requesting the funding for the Mother Goose Preschool Program.

MOTION to approve the \$250.00 grants from the Child Care Assistance Fund to each provider; Ms. Sherry Clanton, and Ms. Kim Lagman.

M/S: Munzel/Halicki
All Ayes

3. Presentation on City's Creek System

Stephan Smith conducted a PowerPoint presentation on the City's creek system. He presented information on the background of the creek system and the City's 13 pump stations. He stated that the Water District began restoration of Calera Creek, and that most creeks are maintained by the Santa Clara Valley Water District (SCVWD).

Carol Randisi noted that many of the creek levees have been identified as trail alignments in the City's Master Plan.

Councilmember Dixon stated that they are close to connecting all of the trails and suggested that IS should make a GIS presentation to the Commission at some point.

Commissioner Ku asked if there is a record of flow during storms.

Stephan Smith said no, that the SCVWD monitors this.

Commissioner Mackenzie asked if creeks are maintained to have the flow continue and about mosquito issues.

Stephan Smith stated that the SCVWD is responsible for the majority of the creek maintenance. He also stated that the County no longer has a program in existence for insect problems and he is putting together ideas and suggestions for this issue that he will be presenting to the Assistant City Manager.

Commissioner Mackenzie asked about the notice needed to have a tour of the creek system.

Stephan Smith stated that he would need up to a weeks notice.

Stephan Smith also mentioned the success of the school program, Kids In Creeks, where he took children on a tour of the creek system.

4. Park Updates

Carol Randisi handed out Park Supervisor Craig Wisneski's park update memo requested by the Council summarizing the status of the parks. The architect for Augustine Park is giving weekly updates to staff. The project has been put out to bid and will be submitted to Council for approval on August 7th.

Pinewood Homeowners Association will consider other possible sites within the Pinewood HOA open space areas for a community garden and will report on findings at their next HOA meeting.

Carol Randisi attended the Santa Clara County Parks and Recreation Commission meeting on June 6th requesting the use of the Spring Valley area of Ed Levin Park for an off-leash dog park. The Commission voted unanimously to endorse the concept and directed County staff to develop an agreement with the City of Milpitas to construct and operate the facility.

IV. Other Business

- 1. Staff Reports/Program Reports** – Carol Randisi provided an update about the Community Garden issues and that this would be agendaized for the August 6th Commission meeting.
- 2. Subcommittee Reports** – None
- 3. Liaison Reports**
 - 3.1 City Council** – Councilmember Dixon stated that Steve McElroy had resigned from the Commission. She stated that the new Superintendent of the School District, Dr. Foxworth, would be attending the Sports Center ribbon cutting event. She also stated that the budget process went smoothly and the City is fiscally sound. The City continues to be conservative while at the same time, continuing with projects.
 - 3.2 Community Advisory Commission** – None
 - 3.3 Senior Advisory Commission** – None
 - 3.4 Planning Commission** – Councilmember Dixon stated that the Commission is still reviewing plans for the Marriott Hotel.
 - 3.5 Youth Advisory Commission** - None
 - 3.6 Milpitas Historical Society** – None
 - 3.7 Cultural Arts Commission** – None

X. Future Agenda Items

XI. Adjournment

Adjournment at 9:05 p.m. to the next regularly scheduled meeting on August 6, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)
Date of Meeting: Monday, August 6, 2001
Place of Meeting: Community Center Auditorium

I. Roll The meeting was called to order by the Chair at 7:00 p.m.

Commissioner's Gill, Krommenhock, Ku, MacKenzie, McGuire, Mohsin, Munzel, and Tuason were present.

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Holly West, Recording Secretary; Bonnie Greiner, Recreation Manager; Lap La, Police Officer; Gloria Okubo, Police Clerk; and Toby Librande, Childcare Coordinator.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for July 2, 2001.

MS: Munzel/Krommenhock

Ayes: All Ayes

MOTION to approve the minutes for workshop on June 30, 2001.

MS: Gill/Tuason

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Carol Randisi announced that the Amigo Training began in August with 20 volunteer participants and the graduation is scheduled for Sept. 8th. The volunteers will participate in classroom study and site visits including a tree tour, tree planting and nursery tour, and will participate in the Sunnyhills Tree Planting Kickoff on Sept. 8th.

Carol Randisi announced that Bonnie Greiner has been appointed as the Recreation Manager.

Carol Randisi introduced two staff members that were present to serve as interpreters during the meeting (Gloria Okubo who speaks Korean and Lap La who speaks Vietnamese).

Bonnie Greiner stated that since the opening of the renovated Sports Center in June there have been 7,710 membership uses and the monthly average membership use is 3,855.

VI. Agenda

MOTION to approve the August 6, 2001 agenda.

M/S: Munzel/Krommenhock

All Ayes

VII. New Business

1. Youth Sports Grant

On June 19, 2001 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2001-2002 budget year. Included in the Commission packet for review and consideration is one Youth Sports Assistance application.

One group Youth Sports Assistance Fund Application was received from Milpitas PAL Soccer requesting the year maximum of \$1000.

All applications fall within the guidelines, under the section, "Funding consideration will be given", page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem which the organization cannot routinely finance."

There is currently a balance of \$10,000.00 in the 2001-2002 Youth Sports Assistance Fund.

MOTION to award the applicant the requested amount of \$1000 per year maximum, therefore leaving a balance of \$9000.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Funds Requests.

M/S: Gill/Tuason

All Ayes

2. Family Child Care Grant Support Program

The purpose of the Family ChildCare Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family childcare provider offers childcare services in his/her home. The family childcare business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$3500.00 for the Child Care Assistance Fund for FY 2000-2001. The City of Milpitas Individual Family ChildCare Assistance Fund Policies and Procedures states the maximum amount for any Family ChildCare Fund grant is \$250.00. Any application, which exceeds this annual limit amount, must show justification of extraordinary need and be highly meritorious.

One application for funding assistance was received from the family childcare provider Ms. Phyllis Corriea. Ms. Corriea is requesting \$250.00 to enhance her family childcare home by purchasing new ground cover for her play yard.

MOTION to approve the \$250.00 grants from the Child Care Assistance Fund to Ms. Phyllis Corriea.

M/S: Munzel/Krommenhock
All Ayes

3. Community Garden Rules & Regulations/Temporary Closure

Carol Randisi gave a brief staff report that included staff's recommendations about the operation of the Community Garden. She stated that the item before the commission this evening is to review the rules and regulations, obtain gardeners input and improve the program making it something for all to enjoy and share. During the PRCRC's June 30th Workshop, they visited the garden and reviewed the program. Carol congratulated the gardeners on their work. However, she also noted that there were many infractions, i.e. rules and regulations that had not been complied with and the Commission thought that the rules and regulations should be reviewed during a public meeting with feedback from the gardeners.

When the Community Garden was first started in 1989, there was a Community Garden Advisory Committee that met every other month and brought forward issues from the gardeners. It was disbanded after the drought because there were not many issues at that time and there was difficulty getting a quorum. At this time, staff's recommendation is to have the organization of the Community Garden Program maintained under Park Maintenance in Public Works so there would be a direct contact person acting as the Community Garden Coordinator. Staff is recommending a 22-month program with fees being paid bi-annually. The program would only allow Milpitas residents and at the end of the 22-month period the garden would be closed for routine maintenance. She stated this would be a good idea at this time

because the plots are not in alignment and there has not been an opportunity since 1989 to go to the garden and do some maintenance and repairs. There are currently 20 people on the waiting list for a garden plot.

Commissioner McGuire opened the public hearing.

Jim Maley, 1887 Big Bend Drive. He stated that he is a plot holder and master gardener. He reviewed the rules and regulations and believes that some of the ideas are good, however there are some troubling ideas. The main disagreement is the start over approach of the garden, which he feels would not work. There are plot variances because some gardeners have put a great deal of work and money into their plot. The City has not supplied any compost in at least 5 years. He is not aware of any other cities that use an approach of starting over again and rototilling. It would take the good materials and move them down, while at the same time bringing up the weed seeds. It will be expensive for the City to start over properly. The plot reallocation issue on a yearly basis will not work given the amount of work each gardener puts in. He believes there is harmony in the garden.

Sue Conde, 4698 Englewood Drive, San Jose. She stated that she has been a certified nurseryman for 6 years and a master gardener. She has worked with Jim Maley as a volunteer and has been a community gardener for many years. She waited for 6 years to get into the garden. She believes that when you receive a plot, it should be what you are guaranteed to work at. There was a garden started recently in Campbell. She feels the money that would be used to start over at the garden could better be used to find another empty lot and begin there. There are rules and regulations being broken and she asked for enforcement. It would be easier to enforce the rules now as opposed to starting over. It does not work to rotate plots every 22 months.

Harvey Fruzen, 2236 Levin Street. He stated that the gardeners do agree that some plots have better soil than others do, however there are gardeners who have put hard work and money into those plots that have the better soil. Rototilling the soil will not improve the plots that are worse off that much, but will hurt the better plots. The only reason there have been so many infractions is because the rules are not enforced, and some gardeners are not aware of infractions either. He does not believe there have been serious problems, but only minor infractions. Most of the gardeners get along well. He has been in the garden for a year and took over a plot that was in bad shape. He worked 6 months before planting anything and brought in 3 loads of compost. He is proud of the garden and had help from other plot holders in teaching him. He was on the waiting list for 2 years. He asked that the City use funds to expand the garden.

Casto Reyes, 1272 Sunrise Way. He stated that he has had a plot for 3 –4 years and he thanked the City for creating a Community Garden. This is a great recreational use for many of the gardeners and unfortunately, some gardeners use it for other advantages and he is opposed to this. He believes that starting over is not a good idea

given the work the gardeners have already put into their plot. He asked that the Commission consider having some sort of committee similar to the one in San Jose, where they have a manager that oversees the garden.

Roland Dittmer, 446 Manferd Street. He stated that he has been a plot holder for 10 years. He has put an enormous amount of work into the plot over the last 10 years and has hauled in over 40 – 60 yards of compost. The garden pathways contain 3 inches of crushed rock and if the garden is rototilled, the rock will get mixed in the soil and ruin it. He was on the garden committee before and he asked that the rules be enforced. There are plots that are 8 inches lower than others are because other plotholders have not hauled in compost. He asked if he could haul out his soil.

Carol Randisi stated that gardeners could haul out whatever they put into the garden.

Antonio Camacho, 1601 Diel Drive. He stated that the gardeners who have put in work and followed rules should not be punished because of other gardeners with violations. He asked for enforcement of the rules.

Byung Hoon Chang (interpreted by friend Angelica), 603 Wyoma Place. She has put a great deal of effort into her garden and works in the garden almost everyday. Kim-chee is a national Korean food and she enjoys planting and harvesting these peppers which have a great flavor due to her gardening work. She feels that people who follow the rules should not be punished because of others who violate the rules. Only the violators should be penalized. She also said that she is grateful towards the City for creating a Community Garden.

Earl Frazier, 824 Penitencia Street. He stated that he and his wife have worked hard on their plot putting in time and money and that other plotholders have done the same as well. He stated that they have requested bark for the pathways from the City, but did not receive any. He believes the lottery system will not work. He also believes that rotating the plots will not work, again due to the hard work put in by current plot holders. He also stated that rototilling would ruin the soil.

Kim Chang (interpreted by Milpitas employee Gloria Okubo). She said that most Korean plotholders opposed rototilling because it will ruin the soil and they are opposed to the short rotation time due to the work they have put into their plots. Many of the vegetables grown are used in Korean cooking. She asked for the rules to be enforced as opposed to starting over again.

Debra Hardin, 1922 Shenandoah Avenue. She stated that she has had a plot for several years. Sometimes the plot is in better shape than at other times. She believes there are 2 issues – one is the need for enforcement and the other is starting a Garden Committee again. Need better definition of rules. Suggested having no more than 25% of one type of crop in order to discourage commercial use of a plot. All of the gardeners love their gardens and many people waited for years to be in the garden. If

people continue violating the rules, they should lose the plot permanently, but they should receive warning letters first.

Carl Boro, 2133 Yosemite Drive. He stated that he has been a plotholder for 2 – 3 years. He does not believe a lottery system would work with a 2 –3 year rotation. He realizes that retaining walls and fences are an individual problem. He believes many of the small fences are due to vandalism because the exterior fences are compromised and the gate combination is not changed on a frequent enough basis. The perimeter fence has holes from vandalism. People put up small fences to protect their crop. He believes problems should be dealt with on an individual problems as opposed to starting over again and affecting everyone in the garden. Rototilling will damage the soil and make a huge mess unless a back hoe is used and all of the rocks are removed. The rocks are covered with 4 to 5 inches of chips and rototilling will also bring up the weeds. He stated that he grows Irises and this is a 2 to 3 year crop. If planted one year and they have to be dug out the next year, they will never bloom so this is another reason he feels the rotation/lottery system and rototilling will not work.

Commissioner McGuire closed the public hearing.

Commissioner Krommenhock suggested that instead of rototilling, staff should be directed to realign the plot lines and pathways so there are not encroachments. She was not aware of the gravel in the soil that could be brought up by rototilling.

Carol Randisi stated that not all of the plots are the same size.

Commissioner Krommenhock stated that there are two issues – should the garden be rototilled and clarification of the rules.

Commissioner Munzel suggested putting on hold the issue of rototilling until their next meeting in September after further consideration. He stated that obtaining a plot in the garden does not mean that it is a lease for life. He suggested that gardeners should contact the School District about leasing land. This is a recreation activity, not a way for people to sell produce. This is also not intended to be an investment. People are encouraged to use this opportunity to garden and be productive. It is also not intended for one family to be running five plots and homesteading it, and this is part of what the Commission observed when they toured the garden on June 30th. They also observed 4 X 4 posts driven into concrete and found raised beds. The highest point to the lowest point in the garden is 8 feet. People cannot be allowed to build 3 foot walls. There is also a concern about watering when there are 6-inch deep walls – this wastes water, which should be preserved.

He suggested that the City provide each plot with a faucet and each gardener could run a drip irrigation system from the spicket. The Commission also found beautiful plots during their tour. However, there also were plots that were not taken care of and others that were all one crop. He believes that some people are selling their crops and

stated that the Commission has been unhappy with the way the garden has been managed. He suggested that the Commission review and modify the rules.

Carol Randisi stated that staff is recommending that the Parks Supervisor be the Community Garden Coordinator as referenced in rule #1.

Commissioner Krommenhock said that the coordinator should inspect the garden on a monthly basis.

Carol Randisi stated that the recommendation is to have the fees paid bi-annually if there were to be a 22 month program. Each plot should be 25 X 30 and gardening should be confined to that area. The hours would be 8:00 a.m. to Sunset. Registration would take place in December 2001, then in odd years thereafter.

Commissioner McGuire stated that non-residents should be taken out of the rules and only Milpitas residents should be allowed as plotholders.

Commissioner Gill stated that he changed his position about rototilling and does not think this should be done because the gardeners are happy with the current status. However, the rules need to be enforced.

Commissioner Krommenhock stated the many people are unhappy with the violations.

Commissioner Tuason asked about people on the waiting list and stated there needs to be some type of rotation.

Carol Randisi stated that plotholders are sent renewal notices and most renew it so there are few, if any plots available each year.

Commissioner Krommenhock stated that the garden might have more turnover if the rules are enforced and if no more than 25% of a crop is allowed as a single crop to eliminate commercial use.

Commissioner Mackenzie stated that we should keep an annual payment process.

Commissioner Mohsin stated that people are putting a huge amount of effort into their plots and perhaps the garden should not be rototilled. She stated that it is crucial that the City enforce the rules and that a plot should not be reallocated to someone who is not following the rules.

Commissioner Mackenzie asked if we could expand the garden.

Carol Randisi stated that it might be possible to renegotiate the current agreement with the School District.

Commissioner Munzel suggested that a plotholder be allowed to keep a plot as long as they do not have violations. In other words, after 3 violations within a 1 year period they would lose their plot.

Commissioner Tuason asked how this would affect people on the waiting list.

Commissioner McGuire stated that there might be some natural turnover due to people moving, etc. The people on the waiting list can always lobby the Council for a new community garden or bring forth other ideas.

The commission conducted further review of the rules and regulations. The complete rules and regulations are attached as Exhibit A, with the changes noted in bold type. The rules and recommendation to the Council will be reviewed further at the next PRCRC meeting on September 10, 2001.

IV. Other Business

1. Staff Reports/Program Reports – Carol Randisi stated the work for Augustine Park has been awarded to a contractor and will be on the Aug. 7th Council Agenda.

2. Subcommittee Reports – None

3. Liaison Reports

3.1 City Council – Councilmember Dixon stated the City Hall project is moving along with 50 to 60 tradespeople working each day. A meeting will be held to gather input from the community on a new library. Council is looking for two citizens and three business people to participate in the Recycling Source Reduction Committee.

3.2 Community Advisory Commission – None

3.3 Senior Advisory Commission – None

3.4 Planning Commission – None

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society – None

3.7 Cultural Arts Commission – Commissioner Krommenhock stated that the stage will be named after Marsha Schneider.

X. Future Agenda Items

Commissioner MacKenzie requested discussion about the Autrey Street Facility.

XI. Adjournment

Adjournment at 9:30 p.m. to the next regularly scheduled meeting on September 10, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, September 10, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Chair at 7:00 p.m.

Commissioner's Gill, Krommenhock, Ku, MacKenzie, McGuire, Mohsin, Munzel, and Tuason were present.

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Bonnie Greiner, Recreation Manager; Holly West, Recording Secretary; Craig Wisneski, Parks Supervisor; Garry Mahan, Parks Supervisor; and Toby Librande, Childcare Coordinator.

II. Pledge The Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for August 6, 2001.

MS: Munzel/Mohsin

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

The Commission congratulated Bonnie Greiner on her new appointment as the Recreation Manager.

Commissioner MacKenzie attended the Sunnyhills Association, "Become An Artist Day" and stated that this was a great event. He also invited the commissioners to attend the Sunnyhills Community Breakfast held the first Sunday morning of each month at Jones Hall. Also, 15 people from the association volunteered in the tree-planting program.

Commissioner Munzel stated that he had received correspondence from Mr. Dittmer stating his appreciate for the Commissioners willingness to listen to concerns regarding the Community Garden.

Carol Randisi, Sr. Maintenance Supervisor, stated that the Tree Planting Kick-off was very successful. There will be another Tree Amigo training on Tuesdays and Saturdays. Also, the City has been recognized by Tree City USA and a plaque was presented to the City Council on September 4th.

Bonnie Greiner, Recreation Manager stated that Amybeth Ogden is now on board as a Recreation Supervisor. Also, the new Recreation Activity Guides have been distributed.

Commissioner Krommenhock asked how the alternate process works in terms of seating an alternate.

Councilmember Dixon stated that the CAC automatically seats the alternates at 7:00 p.m. and that the PRCRC could do the same.

VI. Agenda

MOTION to approve the September 10, 2001 agenda.

M/S: Krommenhock/Munzel

All Ayes

VII. New Business

1. Youth Sports Grant Assistance Fund Request

On June 19, 2001 the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2001-2002 budget year. Included in the Commission packet for review and consideration is one Youth Sports Assistance application.

One Individual Youth Sports Assistance Fund Application was received from Kelly Schaub, requesting the year maximum of \$500.

This application falls within the guidelines, under the section, "Funding consideration will be given", page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

There is currently a balance of \$9,000.00 in the 2001-2002 Youth Sports Assistance Fund.

MOTION to award the applicant the requested amount of \$500 for the year maximum, therefore leaving a balance of \$8500.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Funds Requests.

M/S: Krommenhock/Munzel
All Ayes

2. Family Child Care Grant Support Program

The purpose of the Family ChildCare Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family child care provider offers childcare services in his/her home. The family childcare business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$3500.00 for the Child Care Assistance Fund for FY 2001-2002. The City of Milpitas Individual Family ChildCare Fund Policies and Procedures states the maximum amount for any Family ChildCare Fund Grant is \$250.00 per year. Any application, which exceeds this annual limit amount, must show justification of extraordinary need and be highly meritorious.

Two applications for funding assistance were received from the family child care providers, Ms. Yan Ding and Ms. Donna Egusa. Ms. Ding is requesting \$350.00 to assist in purchasing learning materials to enhance her curriculum. Ms. Egusa is requesting \$250.00 towards the purchase of toddler nap cots and sheets and arts and crafts supplies (including Resource Area for Teachers RAFT membership dues).

MOTION to approve the \$250.00 grant from the Child Care Assistance Fund to each provider, Ms. Ding and Ms. Egusa. If approval is granted, \$2,250.00 of the total ChildCare Assistance Fund for the FY 2001-2002 will remain available.

M/S: Mohsin/Gill
All Ayes

3. Community Garden

Senior Supervisor Carol Randisi, and Parks Supervisors Craig Wisneski and Garry Mahan provided a verbal report on the status of the community garden regarding compliance with the rules and regulations and procedures for upcoming plot renewal and registration.

Carol Randisi stated that violations are now actively being pursued. Also, a new system of violation notification is being instituted. Registration is currently in progress with a deadline of October 15th. Garry Mahan now serves as the Community Garden Coordinator.

Garry Mahan stated that he has been working well with the gardeners in establishing communication and positive working relationships. Signs are now posted at each plot with a plot number to eliminate confusion.

Commissioner Munzel asked about plot realignment.

Garry Mahan stated that we are in the middle of the growing season so there are not any realignments planned at this time. There are not plot measurements in the rules and at this point, he is using the old drawings to make plot determinations.

Commissioner Mohsin asked how people communicate with him when they need interpreters.

Garry Mahan stated that they have friends or family who communicate for them.

Commissioner Gill asked about bi-weekly inspections.

Garry Mahan stated that he sometimes does weekly inspections, but usually he does bi-weekly inspections.

Commissioner Munzel asked if he is keeping a list of regular violators.

Garry Mahan stated that he does not currently have an official record, but over time he will become familiar with any ongoing problem areas.

Commissioner Munzel requested that the City keep an official record of violations and also requested quarterly updates.

Carol Randisi noted that the agreement between the City and School District is currently under negotiation for the current location of the garden. She also said that other cities in the area have experienced similar problems with violations and other community garden issues.

Councilmember Dixon stated that the Community Garden has been agendaized for the School District meeting. The original negotiations took place in 1989 for a three-year agreement. She said the School District will be insistent on reinstituting the Community Garden Subcommittee.

Craig Wisneski stated that it is not possible to get permission from PG&E to use the area in Pinewood for a garden. He suggested using the area behind the tennis courts where Pinewood could possibly accommodate ten garden plots.

Councilmember Dixon stated that this may be difficult due to the mid-town plan.

Commissioner Krommenhock asked about reviewing the rules and regulations again.

Councilmember Dixon stated that a review at this time is premature because the School District still needs to review the agreement.

Commissioner Krommenhock asked about how the subcommittee would be formed.

Carol Randisi stated that the subcommittee would be made up of ploholders with a representative from the PRCRC.

4. Park Updates

Park Supervisor Craig Wisneski provided an update on the status of the Augustine Park renovation and the Dog Park. He had a site meeting regarding Augustine Park about the fence alignment. The Blossom Valley company will be handling the job. It should be completed in November.

Regarding the Dog Park, they are in the process of hiring an architect and the County is requesting a review of the plans. This item will be brought to the City Council in October for approval to hire the architect.

5. Autrey Street Facility

Commissioner Neil McKenzie asked that this item be agendaized for commission input and potential City Council direction for recommendation regarding City acquisition of the Autrey Street facility for use as an extension of the Community Center.

Carol Randisi distributed a memo regarding the City's procedure for acquisition and disposition of real property, reiterating that the City Council directs any purchase decisions. The commission can forward a request to the City Council for their input.

Commissioner MacKenzie stated that he had received calls from residents regarding the facility which is for sale at a current asking price of \$1.5 million. The facility has parking, a playground and vacant lots on both sides. He stated that this would be a great community center facility and could also continue to function as a childcare facility. He did a survey of the neighborhood and he indicated they would like a childcare center to continue at the site and it could also function as an after-school homework center. He also said that the community groups who currently meet at the facility are concerned about the sale and future use.

Commissioner McGuire suggested using the schools for this purpose and that a property purchase does not necessarily need to happen.

Councilmember Dixon stated that the City has received calls from some of the Sunnyhills residents and the City is currently doing a title search on the property. This is a very political and difficult issue, and the City has had prior difficulties with the owner, Tri-Cities. The Tri-Cities realtor is currently in discussions with community housing developers about building affordable housing and they would like the City to help subsidize this effort.

Commissioner Munzel stated that it is premature to make a recommendation at this point.

MOTION to forward to City Council the question of whether or not the City Council desires the PRCRC to provide a recommendation regarding the acquisition of the Autrey Street Facility.

M/S: Munzel/Gill
All Ayes

IV. Other Business

- 1. Staff Reports/Program Reports** – Carol Randisi reminded commissioners that the CPRS conference would take place in the Spring.
- 2. Subcommittee Reports** – None
- 3. Liaison Reports**
 - 3.1 City Council** – Councilmember Dixon stated that the Council unanimously agreed to set aside \$75,000 for a 2 year period to compete for the All American City designation. Also, after 2 years, the Childcare Task Force has completed their report and it will be distributed next month.
 - 3.2 Community Advisory Commission** – None
 - 3.3 Senior Advisory Commission** – None
 - 3.4 Planning Commission** - None
 - 3.5 Youth Advisory Commission** - None
 - 3.6 Milpitas Historical Society** – Commissioner Munzel stated that the are having their first meeting since June and an antiques expert will be attending the meeting this coming Wednesday to assess the value of antiques.
 - 3.7 Cultural Arts Commission** – None

X. Future Agenda Items

XI. Adjournment

Adjournment at 8:15 p.m. to the next regularly scheduled meeting on October 1, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular meeting of Parks, Recreation and Cultural Resources Commission (PRCRC)

Date of Meeting: Monday, October 1, 2001

Place of Meeting: Community Center, Rooms 7 & 8

I. Roll The meeting was called to order by the Vice Chair at 7:00 p.m.

Commissioner's Krommenhock, MacKenzie, Mohsin, Munzel, and Tuason were present.

Absent: Gill, Ku, and McGuire.

City Staff Present: Council Member Patricia Dixon; Carol Randisi, Sr. Maintenance Supervisor; Bonnie Greiner, Recreation Manager; Holly West, Recording Secretary; and Renee Lorentzen, Office Specialist.

II. Pledge The Vice Chair led the Commission in the Pledge of Allegiance.

III. Minutes MOTION to approve the minutes for September 10, 2001.

MS: Tuason/Mohsin

Ayes: All Ayes

IV. Citizen's Forum Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Commissioner MacKenzie stated that the Sunnyhills Association is hosting an Astronomy night on October 19th, along Hetch Hetchy, near the Milpitas Community Gardens with professional astronomers.

Commissioner Munzel stated that the Commissioner workshop held on September 29th was excellent.

Bonnie Greiner, Recreation Manager, and Carol Randisi, Sr. Maintenance Supervisor, reminded the commission about the community event taking place on October 10th at the Sports Center,

to reflect upon the tragedy of September 11th and remember our country's heritage.

Bonnie Greiner announced the following:

The Veteran's Day Ceremony will take place on November 11th, at the Police Department at 9:00 a.m.

The Rainbow Theatre will be presenting "Rumpelstiltskin is My Name", October 5th through October 13th.

Sports Center/Aquatics

- New memberships: 1,936
- Average entries per month: 4,500
- The Adult Sports Basketball League has welcomed its first deaf basketball team.

Youth Programs

- After school Stay & Play program had 229 participants at its 5 sites in September, continuing to be a very popular program. Seven new staff were hired to work with this growing program.
- Vending machines were added at the Sports Center.

Carol Randisi stated that Bonnie Greiner would now be the staff liaison for the PRCRC and Renee Lorentzen would be the recording secretary.

VI. Agenda

MOTION to approve the October 1, 2001 agenda.

M/S: MacKenzie/Krommenhock

All Ayes

VII. New Business

1. Park Updates

Carol Randisi provided an update on the status of Augustine Park and the County Dog Park.

Augustine Park

Work has begun on a pathway on the west side of the park. The equipment has been staged and new playground equipment has been ordered, which will take 8 weeks to receive.

Dog Park

Staff is submitting a request for approval of the contract with an architect for the Dog Park. This will be submitted to the City Council on October 2nd.

Pines

There are no further updates on the Pines area at this time.

Commissioner Munzel asked about the restricted access (in the Pines) given by PG&E and requested to have staff find out the details regarding this issue.

IV. Other Business

1. Staff Reports/Program Reports – None

2. Subcommittee Reports – None

3. Liaison Reports

3.1 City Council – Councilmember Dixon stated that the City Hall project is on schedule.

3.2 Community Advisory Commission – None

3.3 Senior Advisory Commission – None

3.4 Planning Commission – The Aloha Restaurant owners are looking at having music and dancing at this facility.

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society – None

3.7 Cultural Arts Commission – None

X. Future Agenda Items

The commission has requested a community garden update at their November meeting.

The commission has also requested a land use study, which would include a list of City owned properties that can possibly be used for recreation activities. Councilmember Dixon suggested obtaining information from the School District regarding the most popular sports and children's interests in the area.

XI. Adjournment

Adjournment at 8:00 p.m. to the next regularly scheduled meeting on November 5, 2001, at 7:00 PM.

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission
Date of Meeting: Monday, November 5, 2001
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8

I. Roll Chairperson McGuire called the meeting to order at 7:03PM.

Commissioners Present: Gill, MacKenzie, Mohsin, Munzel and Tuason

Commissioners Absent: Krommenhock, Alternate Ku

City Council Liaison Present: Council Member Patricia Dixon

City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II, Craig Wisneski, Senior Maintenance Supervisor

II. Alternates No Alternates were seated.

III. Pledge The Chair led the Commission in the Pledge of Allegiance.

IV. Minutes Vice-Chair Munzel asked under *I. Roll, line 1*, “The meeting was called to order by the Vice Chair...” read, “Acting Chair” as the Vice Chair assumes all duties associated in the Chair’s absence.

MOTION to approve the Minutes of October 1, 2001 as corrected.
M/S: Munzel/Tuason Ayes: All

V. Agenda **MOTION** to approve the November 5, 2001 Agenda.
M/S: McGuire/Gill Ayes: All

VI. Announcements/Correspondence

Commissioner McGuire informed the Commission that the Flute Player would be returned to the pond, which separates the Community Center and City Hall when construction is completed. Commissioner McGuire went on to say that the plaque that was in front of the fountain at old City Hall has been saved and will be placed in front of the fountain in the new City Hall.

VII. Staff Reports/Program Report

Recreation Services Manager, Greiner referred the Commission to the Recreation Services Monthly Report, handed out at the beginning of the meeting. She stated that if the Commission desired, this would be included in their monthly packets. She announced areas of strength in the following Recreation Department programs as well as upcoming special events:

<i>Teen Dance</i>	<i>110 teens in attendance</i>
<i>Tidal Waves Swim Team</i>	<i>52 new members</i>
<i>Yoga Classes</i>	<i>20 participants on average</i>
<i>Veterans Day</i>	<i>11/ 11 9am Police Station</i>
<i>Tree Lighting</i>	<i>12/1 7pm Fire Station 1</i>

Recreation Services Manager Greiner concluded by informing the Commission of the resignation of Cultural Arts Coordinator, Lori Flint, however Marsha Schneider, retired Recreation Services Supervisor will be acting part-time until the position is filled. Tom Owen, former Recreation Services Supervisor will be acting in the Recreation Services Supervisor position at the Milpitas Sports Center until that position is filled later this year.

VIII. Citizens Forum

No persons from the public were present.

IX. New Business

1. Youth Sports Assistance Fund Request – Corina, Riley and Ricky Blas, Mary Ann and Julie Orsburn

Staff recommended funding the following Youth Sports Grants:

Blas Family

Commissioner McGuire asked the Blas family about the popularity of Speed Skating in Milpitas. The Blas family's Speed Skating coach, Deborah Albers, told the Commission that Cal Skate houses the Speed Teams of Milpitas. 40 new children recently signed up for classes. She went on to say that Inline Speed Skating is a US Olympic recognized Class A sport. Teams from Milpitas compete Locally, Regionally and Nationally. The Blas family is part of the Elite Team and made it to finals at the Nationals in Florida.

MOTION to approve the recommended amounts of \$500.00 each.

M/S: Munzel/MacKenzie Ayes: All

Orsburn Family

Commissioner Tuason asked Mr. Orsburn about the Costco grant reference on his application. Mr. Orsburn answered that the family had requested monies from Costco but they were denied due to all Costco's available funds already being awarded.

MOTION to approve the recommended amounts of \$350.00 each.

2. Youth Advisory and Community Advisory Commission Liaison Appointment

Commissioner McGuire asked if any Commissioner was interested in serving as liaison to the Youth Advisory and Community Advisory Commissions. After minimal discussion the following Commissioner's volunteered and were appointed as liaisons to the indicated Commissions:

Youth Advisory Commission – MacKenzie
Community Advisory Commission – Mohsin

3. Community Garden Update

Maintenance Supervisor, Wisneski informed the Commission that there are currently (6) vacant plots. Notices to those on the waiting list have been sent out to try to fill those vacancies. Inspections of the garden are done routinely every other week.

Commissioner Gill asked if there were any outstanding violations. Senior Maintenance Supervisor, Wisneski replied that there were six people who hadn't cleared their violations, which would account for the (6) vacant plots. Council Member Dixon asked if any of the plots are Milpitas Unified School District or City of Milpitas designated land. Supervisor Wisneski answered that he was not sure of the plot status and that he would check. Commission Tuason asked how long people could keep their plots. Supervisor Wisneski said that the plots are assigned indefinitely, until the plot holder chooses not to renew or they have outstanding plot violations.

Commissioner McGuire asked if the Commission needed to pursue the possibility of having a second Community Garden at Pines Park. After some discussion it was decided that should a need for more Garden space arise, investigation into possible additional land would be conducted.

4. Dog Park Update

Senior Maintenance Supervisor, Wisneski informed the Commission that staff has reached an agreement with Architects and plans will be brought to the November 20 City Council Meeting. The park would be located adjacent to Ed Levin Park, where the old stables and horse corals used to be. Commissioner McGuire asked if there was interest from the Community. Supervisor Wisneski answered that he receives frequent calls on the matter.

5. Annual Recognition Dinner Gift Selection

Public Services Assistant II, Renee Lorentzen, presented the three gifts to the Commission and asked that they make their gift selection. All present Commissioners gave Public Services Assistant Lorentzen their gift selection as follows:

<i>Saddle Tote Bag:</i>	<i>McGuire</i> <i>Mohsin</i>
<i>DeskClock:</i>	-
<i>Plaque:</i>	<i>Munzel</i> <i>Tuason</i> <i>Gill</i> <i>MacKenzie</i>

6. Augustine Park Sign Approval

Senior Maintenance Supervisor, Wisneski distributed a picture example of the proposed sign to the Commission. Commissioner MacKenzie clarified that the City's logo, the present Augustine plaque and the name of the park would be present on the sign. Commissioner Munzel asked if the sign was vandal proof. Supervisor Wisneski answered the sign is made of solid recycled plastic and is as vandal proof as it can possibly be.

MOTION to approve the Augustine Park Sign as proposed.

M/S: MacKenzie/Tuason Ayes: All

X. Subcommittee Reports

Nothing to report at this time.

XI. Liaison Reports

1. City Council

Council Member Dixon reported City Council is currently working on adopting an Annual Audit for the General Fund Reserves. She went on to say that Council is more conservative with the budget due to the status of the world's economy.

At the last City/School District meeting, Milpitas Gang Officers gave a presentation on the current gangs in Milpitas, their members and preventative measures. The presentation will be made to the Administration and Teachers of Milpitas High School.

The City Hall project is running smoothly. The pond will remain and be renovated and the fountain, which used to be on the street, will be located inside the lobby area.

7. Milpitas Historical Society

Commissioner Munzel announced that the Historical Society would be having an event on November 14. The speaker for the event has not been announced.

XII. Future Agenda Items

- Calaveras Park Ridge Status
- 4th of July and Special Events Calendar

XIII. Adjournment

There being no further business, the meeting was adjourned to the next regularly scheduled meeting on December 5, 2001.

MOTION to adjourn.

M/S: Mackenzie/Tuason

Ayes: All

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

Bonnie Greiner
Staff Liaison

UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** Monday, December 3, 2001
- Place of Meeting:** Milpitas Community Center, 457 E. Calaveras Blvd., Rooms 7&8
- I. Roll** Chairperson McGuire called the meeting to order at 7:00PM.
- Commissioners Present: Gill, Krommenhock, Ku, MacKenzie, Mohsin, Munzel, Tuason
- City Council Liaison Present: Council Member Patricia Dixon
- City Staff Present: Bonnie Greiner, Recreation Services Manager, Renee Lorentzen, Public Services Assistant II
- II. Alternates** No Alternates were seated.
- III. Flag Salute** The Chair led the Commission in the Pledge of Allegiance.
- IV. Minutes** **MOTION** to approve the Minutes of November 5, 2001.
M/S: Tuason/Gill Ayes: All
- V. Agenda** **MOTION** to approve the December 3, 2001 Agenda.
M/S: Munzel/Mohsin Ayes: All
- VI. Announcements/Correspondence**
- Commissioner McGuire commented that he felt the Annual Tree Lighting Ceremony went well, but he missed the “Repelling Santa”. Recreation Services Manager, Greiner, added that she heard many compliments on how the program was condensed in time, which benefited those families with small children. Council Member Dixon said that the next Tree Lighting would be at the new City Hall.
- VII. Staff Reports/Program Reports**
- Recreation Services Manager, Greiner, reviewed the Recreation Department’s monthly program report with the Commission highlighting the success of the Aquatics, Membership and Stay and Play programs, and the Senior and Teen Center activities.
- VIII. Citizens Forum** No persons from the Public were present.

IX. New Business

1. Special Events Calendar July 4th

Special Events Coordinator, Samu Tiumalu, reviewed the Memo included in the Commissioners packets of July 4th celebrations the City has held in the past years and staff's recommendation of the "Milpitas...A Great American City on Parade" pool party and Ground Fireworks for the 2002 July 4th celebration. A video demonstration of a ground fireworks display was then played for the Commission.

Recreation Services Manager, Greiner, commented that this type of event would attract more residents in that the Fireworks would be held at a City facility rather than a Commercial area. She informed the Commission that the parking lot where the fireworks have been held in the past might not be available this year – they are thinking of selling the property.

Commissioner Tuason inquired about the safety of the ground fireworks. Recreation Services Manager, Greiner, answered that they are safer than aerial fireworks and staff from the Police and Fire Departments will be on hand to handle any emergency situations. Council Member Dixon informed the Commission that the public is able to sit closer to a Ground display, making it more enjoyable and effective.

Commissioner Tuason asked Special Events Coordinator, Samu Tiumalu, who would be able to participate in the Parade. Program Coordinator, Tiumalu answered that the Parade would be open to Residents and community businesses and organizations. Participants will decide on the type of float that they want and their decorations. Commissioner Mohsin queried on the scope of advertisement for the event. Program Coordinator said the Parade would be advertised in the Papers, mailers and on the Milpitas Cable Access Channel 15.

Commissioner McGuire suggested that advertisement for the event begin 6-7 months in advance, giving the community enough time to register for the parade and to develop their float concept. Commissioner McGuire expressed concern about getting a band to play the event. Recreation Services Manager, Greiner, said Staff would be focusing on the Milpitas Community and Milpitas High School Bands to perform.

Commissioner Munzel commented he liked the idea of the parade but preferred Aerial Fireworks to Ground Fireworks. He asked if staff would consider trying to find available land for an Aerial show. He said he does not foresee the Milpitas community going to the Sports Center for Ground Fireworks. Recreation Services Manager, Greiner, said having the Ground Fireworks at a City site would draw more Milpitas residents rather than having the event and fireworks at two separate locations. As it stands there are no reliable sites that the Fire Department would approve to hold Aerial Fireworks. Council Member Dixon told the

Commission that it was direction from City Council that the July 4th event has Ground Fireworks. The event and the firework display will be totally contained with better crowd control. Commissioner Tuason asked about the parking for event. Recreation Services Manager, Greiner, answered that since the event is more community based it is expected that people will carpool with their neighbors or walk to the event. Residential streets surround the Sports Center and shopping centers where those who drive can park their cars.

MOTION to accept the Staff proposed “Milpitas... A Great American City on Parade” pool party and Ground Fireworks for the 2002 July 4th Celebration with advertisements to the Community to be distributed as soon as possible.

M/S: Mackenzie/Gill

Ayes: All

2. Calaveras Ridge Park Plan

Associate Planner, Steve Burkey presented the Commission with a history and current status of the Calaveras Ridge Park:

The Calaveras Ridge Park was purchased 20 years ago. The 1-1/2 acre view lot is on the West face of the hillside area. The land was donated to the City as an Open Space Act from a private resident. Due to vandalism and loitering at the park, it was chained off from the public. Last year there was some discussion with the Public Works Department to use the space to plant trees. It was also proposed that the land be used to display flags. There has been no official decision thus far on the future of the land.

If the land is not appropriated as a park, it has been suggested that the property is sold and the profits are invested in another park. There is question on the legality of this suggestion due to the way the City received the land originally. It is the opinion of the City Attorney that if it is decided that the City of Milpitas cannot utilize the land, it will need to be returned to the Homeowners Association. The recommended use for the land is in questions since it is not utilized by the public, the maintenance on the land is difficult and the surrounding community does not need the land for “viewing” since they have their own property with the same benefit.

Commissioner MacKenzie asked what the timeline is for making a decision about the Park. Associate Planner, Steve Burkey, answered that there is no timeline. Any improvement requests to the park will need to go through a review process with the Planning Commission and necessary City staff. Neighbors surrounding the property will voice their concerns about any planting of trees, flags, etc. to protect their view.

Commissioner McGuire commented that he never viewed this lot as an actual City park. He felt that maintenance on this property was difficult and time consuming. Commissioner Munzel suggested the land be used

as a Community Use Park where people can grow flowers. Commissioner Krommenhock added the idea of a Rose garden. She suggested in response to the maintenance issue that volunteers be used to work the land. Commissioner McGuire responded that volunteers are not truly “free”. There are costs associated with having that many volunteers doing that kind of work.

Commissioner MacKenzie asked how much the land is worth. Commissioner McGuire answered that it was probably worth 1-2 Million dollars. Associate Planner, Burkey added that one of the big questions is going to be whether this is a buildable lot. The hillside restrictions when the land was acquired were more lenient than the ones today.

Commissioner Ku asked if the only potential for this land, should the City not choose to use as a Park is giving it back to the Homeowners Association. Associate Planner, Burkey reiterated that if it can’t be used as a Recreation area the City would need to either give it back to the owner or the HomeOwners Association. Since the owner has passed, the only option is HOA.

Commissioner Munzel said that he is reluctant to give away a park. The City should try utilizing the space for the community if possible. Associate Planner, Burkey responded that yes, it is not normal procedure to give up property but the Calaveras Ridge Park has not been successful. Commissioner Munzel stated that any suggestion, within reason, that could make the park successful is worth a try. Recreation Services Manager, Greiner, said she would go to the Parks Department and get their opinion on the feasibility of the land and it’s future.

MOTION to consult the Parks Department on their opinion on the level of maintenance required, planting success of the land and suggested uses for the property.

M/S: MacKenzie/Tuason

Ayes: All

3. Community Garden Update

Recreation Services Manager, Greiner, reviewed Parks Supervisor, Craig Wisneski’s letter with the Commission. Commissioner McGuire asked that additional possible Community Garden land in a surrounding area of the Pine’s community is researched.

Recreation Services Manager, Greiner, announced that the City is currently renegotiating with the School District on the Community Garden contract. Council Member Dixon informed the Commission that should the School District choose to close the garden, they would need to give the City and plot holder’s one year’s notice.

X. Subcommittee Reports

Nothing to report.

XI. Liaison Reports

4. Planning Commission

Council Member Dixon informed the Commission that a 25 sq. foot Arab Aslamic Mosque was approved for building on Montague and Main Street.

XII. Future Agenda Items

- *Election of Officers - January*
- *Calaveras Ridge Park Status – February*

XIII. Adjournment

There being no further business the meeting was adjourned at 8:10pm to the next regularly scheduled meeting on January 7, 2002 at 7:00pm.

Respectfully Submitted,

Renee Lorentzen
Recording Secretary

Bonnie Greiner
City Liaison